



Success through respect, skills, learning and achievement

CAMPION SCHOOL
LANGUAGE COLLEGE • NORTHAMPTONSHIRE

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Headteacher: Mrs Claire Whitmore

September 2015

Dear Parent/Carer

Re: Educational Study Visit to Berlin 27th June 2016 – 1st July 2016

This year we would like to take students studying German in Year 8 & 9 to Berlin during Creativity Week. The visit will take place from Monday 27th June to Friday 1st July 2016. This visit is designed to give students an opportunity to experience the exciting history and culture of the city. They will also be able to put into practice what they have learnt so far and will be able to practice their German in various situations throughout the experience. Just to make you aware there will be other educational visits taking place this week from other faculties.

Students will travel on their own passport. However, teachers will look after all passports and EU medical cards during the visit.

The total cost of **£499.00**, based on a minimum of 30 students, includes:

- Travel by air from Luton
- Full board accommodation in a youth hostel
- All organised activities
- Insurance

The following payment schedule has been arranged with our Finance Office:

- **£159.00** 1st Deposit as soon as possible (no later than Friday, 9th October 2015)
- **£120.00** 2nd Instalment by Friday, 6th November 2015
- **£120.00** 3rd Instalment by Friday, 5th February 2016
- **£100.00** 4th Instalment by Friday, 4th March 2016

All payments must be received by Friday, 4th March 2016.

All students taking part in the trip will be covered by personal accident insurance.

If you wish your child to participate, can you please make arrangements to pay the **non-refundable £159.00 deposit** by debit/credit card on the Parentpay website at www.parentpay.com. You will also need to give consent by filling the medical form attached and provide details of any medical conditions and also an emergency contact number. The medical form must be returned before Friday the 9th of October to Suzanne Harrison in the finance office. **The deposit must be received no later than Friday the 9th of October 2015.**

If you have not received an activation letter to log onto Parentpay, please contact the school as soon as possible and we can arrange to send one out to you. S.Harrison@campion.northants.sch.uk

Therefore could you please arrange to pay as soon as possible ensuring this is through Parentpay and that all requested information attached is provided. Please note that once your child has been accepted on the visit, **the deposit will not be refundable should he/she decides to withdraw unless the trip has to be cancelled by Campion School.**

Should you have any further questions, please do not hesitate to contact me.

Yours faithfully

Mr. Morales-Shearer
Head of MFL dept.

