



13 November 2014

Dear Parents/Students

Please find attached a copy of your son/daughter's Autumn Progress report.

The **target grade** is the minimum expected target grade for A level. It is calculated by ALPS, a national organisation, and it is based on an individual student's prior performance at GCSE level.

The **working at grade** is the grade which the student is currently working at according to their teacher. The teacher will have commented on whether they feel your son/daughter is making sufficient progress to achieve their target grade in the summer.

Teachers have also provided an engagement score which summarises information about students' efforts, their participation in lessons and their work outside lessons. These are based on a numbered scale and the descriptors are given overleaf. Subject tutors may have included a comment where appropriate.

Year 13 Parents' Evening is still a while away on **Thursday 15 January 2014** between 4.30pm and 6.30pm. If you have any queries about this report or any other issue please contact your son/daughter's form tutor or subject teacher directly.

Please return the reply slip below to confirm receipt of the report and attendance at the Parents' Evening.

Yours faithfully

Louisa Fielding
Head of Sixth Form

STUDENT NAME..... FORM

I can confirm receipt of the November progress report

SIGNED.....DATE

Please return to your form tutor by Wednesday 19th November

